

## FARMERS MARKET NUTRITION PROGRAM 2009

### **SIGNING UP *NEW* GROWERS**

***Before*** a grower can accept FMNP checks, they must have a current Grower ID and receive face-to-face training by the market manager.

This is the process for market managers authorizing ***new*** growers who want to accept WIC & Senior FMNP checks:

#### **Step 1**

Verify the grower has not already signed up for the program this year:

- Ask to see the grower's 2009 Grower ID card. Show the grower a Grower Agreement and ask if they have sent the form to the Department of Health.
- The grower may have signed up but not received the 2009 Grower Card. You can verify whether the grower has signed up in 2009 by:
  - Checking your weekly market report from the Department of Health ***or***
  - Calling the FMNP staff.

#### **Step 2**

**If the grower has not sent in the 2009 Grower Agreement, have the grower fill out an agreement first.**

#### **Step 3**

As the Market Manager, you must provide face-to-face training to the new grower using the 2009 Grower Packet, a copy of which is included this notebook.

Emphasize the following information with the grower:

- Growers participating in FMNP cannot discriminate against FMNP customers based on race, color, national origin, sex, age, or disability. In other words, WIC & Senior FMNP customers must be treated the same as other market customers.
- Growers must display the "WIC & Senior Farmers Market "Checks Welcome Here" sign from June 1 through October 31 at all FMNP authorized farmers markets.
- Growers and people who work for them must follow all FMNP rules and procedures for accepting, stamping and processing FMNP checks, or
  - Their FMNP check will be rejected; and
  - They may be sanctioned,
- Growers must cooperate with DOH/DSHS state staff during program monitors and any related corrective action plans

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### **Step 4**

Assign the new grower a Grower ID number from your market's current year Authorized Grower ID Number Log. Enter the number on the Grower Agreement and Information Sheet.

Inform the grower:

- It can take up to two weeks to receive a Grower ID card from DOH.
- This card can be used by the Grower when cashing FMNP checks at the bank.

Mail the completed Grower Agreement and Information Sheet to Department of Health – WIC FMNP Program, PO Box 47886, Olympia, WA 98504-7886. The grower cannot accept FMNP checks until the agreement is processed.

### **Step 5**

Give the grower the Grower Packet and one FMNP sign for displaying in a highly visible area of their stall.